

**DRAFT**

**Tisbury School Building Committee \ Tisbury School Committee  
6:00PM, Wednesday, May 10, 2017  
Tisbury School Library**

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**TSBC Members Present:** Chair Colleen McAndrews, Wiet Bacheller, Catherine Coogan, John Custer, Sean DeBettencourt, Cheryl Doble, Amy Houghton, Melinda Loberg, Reade Milne, Siobhan Mullin, Erika Mulvey, Sean Mulvey, Dan Seidman, Richie Smith, Amy Tierney,

**TSC Members Present:** Chair Amy Houghton, Colleen McAndrews,

**Others:** Richard Marks, Christina Opper – Daedalus, Libby Turowski, Peter Turowski – Turowski2 (T2) Ben Robinson – Planning Bd. Dusko Stajic - MVTV Marni Lipke – Recorder

\* Late Arrivals or early departures.

The Tisbury School Building Committee (TSBC) and Tisbury School Committee meetings were called to order at 6:03PM. (*Some discussions are re-grouped for clarity.*)

**Invoices**

• MR. CUSTER AFFIRMED THAT WORK OUTLINED ON THE FOLLOWING INVOICES HAD BEEN PERFORMED:

- DAEDALUS PROJECTS INVOICE #170424 FOR \$10,000;
- MV TIMES REQUIRED ADVERTISING INVOICE #2 FOR \$1,749.36; AND
- TUROWSKI TWO ARCHITECTS INVOICES # 16-14-04 FOR \$57,967.

• Designer and Owner's Project Manager (OPM) invoices were submitted for Massachusetts School Building Authority (MSBA) reimbursement.

• A financial tab was being added to the Project Website under "*Documents*".

• Two Tisbury alumnae Martha's Vineyard Regional High School (MVRHS) students agreed to make a video of a day in the life of the school (see 4/12/17 Minutes p.3 #IV B), starting in fall 2017, completed and advertised by January 2018.

• Preferred schematic design submission was delayed to June 29th so that community input could be extended, but the overall project schedule goal was still the November 11th MSBA meeting.

• As requested at the previous meeting, the team presented logistics on how education would continue if there was construction on the current site. Construction was projected from July 2019 to November/December 2020—roughly 18 months.

• Parking would be limited throughout the process for Options #2 and 3.

• Option #2 Addition/Renovation

Only 35% of the original building, the foundation and shell, would remain. Examples of similar renovations would be available during the design phase.

- (1) Modular units would be moved on site, a construction area established and fenced, and the gym addition (including music and Spanish spaces) would be demolished.

- (2) Part of the existing building would remain operable while the addition was constructed.
- (3) More modulars would be added. The new addition could be used while the existing building was gutted and renovated. Construction staging areas would shift.
- (4) The new building would be occupied and the final site work completed.
- There would be no gym space until the completion of the addition.
- Modular classrooms were 24 ft. x 36 ft. (double-wide trailers), two per grade, four for Special Education space, and others for science, foreign language, music etc., but no library. A cafeteria was included but food would be shipped in from other schools. Restrooms were at the end of the clusters.
- Modular rent, installation (including wooden walkways) and removal was roughly estimated at \$250,000 and utilities another \$250,000 for a total cost of \$500-600,000, which was not MSBA reimbursable.

- Option #3 New Building Current Site

- Two Story Option

- (1) Music and Spanish modular units would be moved on site, a construction area established and fenced, and the gym addition demolished. The remainder of the existing building would remain operable.
- (2) The new building would be constructed.
- (3-4) The school would move into the new building and the old building and “white houses” would be demolished and final site work completed.

- Three Story Option

- This option included another 10,000 sq. ft. of play area, better wastewater wick offsets, and the existing building would remain completely operable during construction.
- The new building would be 4 ft. higher than the current building but on lower ground.

- Option #5 New Building Manter Well Site

This option required no disruption of education services, met the 125,000 sq. ft. California play area standards, and allowed for plenty of parking.

- Although inquiries could be made, other local schools were not likely to have enough space to absorb Tisbury classes for the duration.

## I. Planning for Community Presentation on 5/24

Discussion covered a number of issues.

- The event would be advertised as the final public forum on the new school project.
- Goals were to gather more public feedback for the TSBC and to update public information (see 5/3/17 Minutes p.3).
- A short presentation should explain how a decision would be made.
- The presentation could be followed by five to ten Frequently Asked Questions (FAQs) also distributed as a handout sheet. Brochures and other material would be available.
- The presentation and FAQs had to be brief to leave plenty of feedback time.
- As a simple opinion poll participants would be given one sticker to place on the their first choice option at the end of the meeting.
- All TSBC members should attend the Forum. Sound systems, etc. would be set up.
- The previous survey results were posted on the website (see below: Actions).

- A. Preferred Option Selection Criteria (See documents on file.)

A similar form was used to select the designers and OPM. On this form many of the items would be filled out by the educational community, Designers or OPM (see below:

Actions). There was continual comment about the selection form throughout the meeting. If all went well the TSBC could make a final preferred schematic decision at the June 7th meeting.

- There was a discussion about the unpredictability of Town support in the event of an unpopular option decision by the TSBC. It was also noted that the options could be viewed as a choice between the current location or preserving the existing building.

#### Adjournment

• ON A MOTION DULY MADE BY MS. MELINDA LOBERG AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL BUILDING COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 7:16PM.

• ON A MOTION DULY MADE BY MS. MCANDREWS AND SECONDED MS. HOUGHTON BY THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 7:16PM.

#### **Appendix A: Meetings/Events:**

- MSBA Preferred Schematic – May 18, 2017
- TSBC Public Forum - 600PM, Wednesday, May 24, 2017 Tisbury Sch. Gym
- **TSC - 8:30AM, Tuesday, June 6, 2017 at Tisbury School**
- **TSBC/TSC - 5:00PM, Wednesday, June 7 &/or 21, 2017 at Tisbury School**
- Tisbury School Graduation – 5:00PM, Wednesday, June 14, 2017 in the School Gym
- MSBA Preferred Schematic – June 29, 2017

#### **Appendix B: Actions**

- All – send all suggestions for the forum to Ms. McAndrews only, by Friday, May 12th.
- All – send any suggestions for the evaluation form by Friday, May 12th.
- T2 – prepare evaluation form in PDF and Excel by 5/17/17.
- All – fill out relevant evaluation items (mostly 1st and last page) while looking at schematics by 5/19/17.
- Ms. McAndrews/Ms. Opper – contact survey participants with thanks and link to results.

#### **Appendix C: Documents on File:**

- Agenda 5/10/17
- Sign In Sheet 5/10/17
- Building Committee Presentation for: Tisbury Elementary School May 10, 2017 (39 p.)
- McAndrews cover emails re: TSBC Survey Results Presentation
- Tisbury School Project Results of Community Survey #1 (15 p.) 5/3/17
- McAndrews email re: Tisbury SBC Information 5/5/17
- Untitled Page, Project Details...financial document 5/10/17
- Daedalus Projects Inc. Richard Marks, Progress Report as of Date 4/30/17 (2 p.)
- Tisbury School Project Schedule (5/10/17)
- Tisbury School Evaluation of Alternatives (4 p.)

Minutes respectfully submitted by Office On Call/Marni Lipke.