

**Tisbury School Committee/Tisbury School Building Committee
Tisbury Planning Board
5:00PM, Monday, October 23, 2017
Tisbury School Library**

1

TSBC Members Present: Chair Colleen McAndrews, Wiet Bacheller,
Harold Chapdelaine, John Custer, Matt D'Andrea,
Cheryl Doble, Melinda Loberg, Reade Milne, Erika Mulvey,
Sean Mulvey, Dan Seidman, Richie Smith, Amy Tierney,
TSC Members Present: Colleen McAndrews, Janet Packer,
Planning Bd.: Ben Robinson, Dan Seidman
Others: 3 or 4 members of the public
Daedalus – Joe Sullivan, Christina Oppper,
Turowski2 – Libby Turowski, Peter Turowski
Tis. Sch. Staff: Nicole Shirley,
Marni Lipke – Recorder,
Press: MVTV – Lynn Fraker

* Late Arrivals or early departures.

The Tisbury School Committee (TSC), Tisbury School Building Committee (TSBC) and Tisbury Planning Board meetings were called to order at 5:06PM. The TSBC would return to its usual scheduling at the November 13th meeting. (*Recorder's note: occasionally the discussion is re-grouped for clarity and brevity.*)

I. Approval of the Minutes of 10/17/2017

• ON A MOTION DULY MADE BY MR. JOHN CUSTER AND SECONDED BY MS. WIET BACHELLER THE MINUTES OF THE OCTOBER 17, 2017 TISBURY SCHOOL BUILDING COMMITTEE MEETING WERE UNANIMOUSLY APPROVED AS AMENDED; 10 AYES, 0 NAYS, ABSTENTIONS.

II. Communications

A. Marketing the Project/Public Outreach (See documents on file.)

- The TSC set aside \$10,000 of the Feasibility Study funds for public information. All options should be considered including face-to-face gatherings.
 - Increased schematic design information made print publicity more suitable, so pricing for newspaper ads and inserts (not including paper/printing costs) was reviewed.
 - The Post Office had an Every Door Direct Mail (EDDM) system that supported design and creation of mass mailings to the 3,333 Tisbury voters (~\$1,600). The TSBC suggested postcards rather than flyers in envelopes.
 - Free on line options such as Mail Chimp allowed regular emails to 2,000 subscribers. Monthly email newsletters from design through construction were often helpful.
- Public feedback, including from Ms. Nicole Shirley, was that the current website was difficult to navigate, so an alternate more news-like site was being designed (\$750 + labor time) with updates, simpler pages and document subtitles. (The current website attracted ~4,600 but this included one person log-ins from multiple devices.)

- Selectman Melinda Loberg noted voter proclivity to be engaged at the 11th hour.
- The three High School juniors had started work on the video (see 5/10/17 Minutes p.1) with many offers of support from experienced personnel. Ms. Wiet Bacheller suggested documentary professionals Glen & Georgia Morris
- The TSBC was urged to form a Public Relations Working Group to curate the options, that required ongoing planning, blurb composition, and decisions on what information was current, available, important and when/how it should be posted.

B. Community Input on Materials, Sustainability – (See below: Actions.)

III. WICKS Update (See 3/12/13 Minutes p. 1-2 #II.)

There was a meeting with the Town civil engineer, Town representatives, and WICK engineer Wright Pierce. The TSBC was dismayed to learn that in addition to the existing two vertical leaching fields (WICKs) three more were planned on school grounds, each requiring the same 25 ft. set back; and Wright Pierce requested a construction easement (i.e. restricting proposed locations to playgrounds or gardens). The three additional WICKS were linked to the Treatment Plant expansion and could be 20-50 years in the future, at which point it was hoped better technology would be available. The TSBC asked about a number of issues.

- The current two WICKS activation/construction was planned for 2018-19 and so should not interfere with the School project.
- Chlorination would take place at the treatment plant so the WICKS would be odorless—chlorination at the WICK was labor prohibitive.
- Other locations had been examined but additional piping made them too costly.
- The TSBC expressed frustration with Wright Pierce's lack of notice on: the additional WICKS, the required building and fencing. The Committee voiced strong objections to giving up any further space on the limited site (see below: Actions).
- The Town needed to act more holistically to avoid furthering its dysfunctional state evidenced by other problems, lack of parking, Five Corners traffic, etc. The land purchase across the street needed to thoroughly explained as a component of protecting Town property and the school site.

IV. Emergency Shelter Requirements

The Oak Bluffs School was the Martha's Vineyard emergency shelter. Officials had not yet responded to the request for the Tisbury School emergency shelter classification.

V. Design Update

Mr. Peter Turowski of Turowski 2 Architects (T2) reviewed some design changes made in response to staff feedback and the continuing request for cost reduction.

- Selectman Loberg reported the upper parking lot Agreement was approved and signed. Parking and bus drop off were not changed from previous drafts.
- The architects and TSBC considered the 'cafetorium' space:
 - a more open space platform rather than a formal stage;
 - limits of Massachusetts School Building Authority (MSBA) stage size requirements;
 - possible tier benching as eating and audience space;
 - lunch shifts meant that all students were not in the cafeteria at the same time;
 - movable separation of hallway and mezzanine flex space as added audience space.

- The long corridor feeling would be broken up by glass and multiple transparency to retain the small school feel.
- Single user toilets would be stacked on all floors for economy but a more central location was discussed. There would be some in-classroom bathrooms on the first floor for primary grades.
- Third floor skylights would bring natural light into the central core and a large outdoor classroom was being contemplated for the gym roof.
- Acoustics was taken into account for project areas, kitchen, library, and gathering spaces. Guidance was located separately from administration.
- Third floor stairs had to be enclosed. Fifth through seventh grades reduced flex spaces were offset by the proximity of the Math/Science room.
- Outdoor classrooms might be reimbursable as learning spaces.

Adjournment

• ON A MOTION DULY MADE BY MS. JANET PACKER AND SECONDED BY MS. COLLEEN MCANDREWS THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 6:28PM.

- After some discussion on heating/ventilation/air conditioning (HVAC):
 - architect/Owners Project Manager (OPM)/mechanical engineer recommendations;
 - strong advocacy for non-fossil fueled system—geo-thermal or third party solar (including parking canopies to enhance small roof footage) etc.;
 - energy efficiency through strong building envelopes—and counter problem of building breathing capacity;
 - MSBA appointment of HVAC engineers Griffith & Vary;
 - inability to use the recently purchased steam boiler (see 9/13/16 Minutes p.2 #III B);
 - Island facilities vulnerability to moisture and frequent micro-power-failures;
 - propensity to cut HVAC costs resulting in inadequate controls;
 - over design/engineering implications on difficulties in use and maintenance;
 - pervasive HVAC troubles in new Island building projects.

• ON A MOTION DULY MADE BY MR. HAROLD CHAPDELAIN AND SECONDED BY MR. DAN SEIDMAN THE TISBURY SCHOOL COMMITTEE VOTED TO PURSUE THE CHILLED BEAM MECHANICAL SYSTEMS WITH RADIANT PERIMETER PANELS; 7 AYES, 0 NAYS, 4 ABSTENTIONS – MS. CHERYL DOBLE, MS. LOBERG, MS. READE MILNE, MS. AMY TIERNEY.

THE TISBURY PLANNING BOARD ADJOURNED AT 6:44PM.

The schedule of meetings and working groups was reviewed (see below: Meetings/Events). The TSBC would:

- consider site plans and materials at the November 13th meeting; and
- vote Design, Bid, Build (DBB) or Construction Manager at Risk (CM) November 27th.
- Superintendent Matt D'Andrea, Principal John Custer, TSBC Chair McAndrews, Ms. Milne and maybe Mr. Harold Chapdelaine would attend the Story of a Building MSBA day. Others were encouraged to attend.

Adjournment

• ON A MOTION DULY MADE BY MS. BACHELLER AND SECONDED BY MS. MILNE THE TISBURY SCHOOL BUILDING COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 6:52PM.

continued>

Appendix A: Meetings/Events:

- Utility Charrette - Tuesday October 24, 2017 at the Tisbury School
- MSBA Furniture Selection Presentation - November 7, 2017 at the Higgins School
- **TSC - 8:30AM, Tuesday, November 7, 2017 at the Tisbury School**
- FinCom/BOS - 6:30PM, Wednesday, November 8, 2017 at the EMS Bldg
- **TSBC - 5:00PM, Monday, November 13, 2017 at the Tisbury School**
- MSBA Story of a Bldg. - November 14, 2017 at West Bridgewater School
- **TSBC - 5:00PM, Monday, November 27, 2017 at the Tisbury School**
- **TSBC - 5:00PM, Monday, December 11, 2017 at the Tisbury School**
- **TSBC - (TBD) 5:00PM, Monday, December 18, 2017 at the Tisbury School**
- MSBA Schematic Design Cost/Budget Submission – December 22, 2017
- MSBA Schematic Design Submission – January 3, 2018
- MSBA Board Meeting – (TBD) February 14, 2018

Appendix B: Actions

- All - *please* read material on BDD vs. CM & procurement vs. lump sum finances.
- All – *please* volunteer for a Public Relations Working Group.
- All – contact Ms. McAndrews to attend MSBA workshops.
- All – contact Chair McAndrews with any questions.
- Ms. Loberg/Turowski/Daedalus – obtain a clear definition of land use above WICKS
- Prin. Custer/Turowski/Daedalus – obtain emergency shelter classification.
- Ms. McAndrews/Turowski/Daedalus – get community input on materials.

Appendix C: Documents on File:

- Agenda 10/123/17
- Sign In Sheet 10/23/17
- McAndrews email re: Tisbury SBC 10/23 Meeting 10/20/17
- Peabody FF&E Training - Agenda
- Story of a Building flyer
- Building Committee Presentation for: Tisbury Elementary School October 23, 2017 (14 p.)
- Building Committee Presentation for: Tisbury Elementary School October 23, 2017 (20 p.)
- Tisbury WICK Project (2 p.) 10/23/17

Minutes respectfully submitted by Office On Call/Marni Lipke.

Minutes approved by the TSC 11/7/17

Minutes approved by the TSBC 11/13/17