

**Tisbury School Building Committee
Town of Tisbury
51 Spring Street
Vineyard Haven, MA 02568**

MEETING Minutes
Wednesday, July 10, 2019 at 5 p.m.
Tisbury Senior Center,
34 Pine Tree Road, Vineyard Haven, MA

RECEIVED
JUL 26 2019
J. Hillary Conklin
Tisbury Town Clerk

TSBC Members Present: Rachel Orr, Peter Gearhart, Rita Jeffers, Reade Milne, Alice Robinson, *Jim Rogers, *Mike Watts

Members Absent: Harold Chapdelaine, John Custer

Others: Jay Grande, Melissa Ogden, Natalie Krauthammer, Sean DeBettencourt, Siobhan Mullin, Nevette Previd, Emily Levett, Erika Mulvey, *Keith Fullin, *Kate Harding

* Late arrivals or early departures.

The Tisbury School Building Committee (TSBC) was **called to order** at 5:08 PM.
(Recorder's note: discussions are summarized and re-grouped for clarity and brevity.)

Approval of minutes of June 14, 2019 meeting:

Moved to approve with spelling corrections by Mike Watts, seconded by Reade Milne.

6 Ayes, 0 Nays, 0 Abstentions

Approval of minutes of June 26, 2019 meeting postponed until next meeting to make corrections.

Approval of minutes of July 1, 2019 meeting:

Moved to approve with spelling corrections by Mike Watts, seconded by Reade Milne.

6 Ayes, 0 Nays, 0 Abstentions

Town website now has links to TSBC with committee members' names, calendar of meetings, agendas and minutes. Created and maintained by Heidi Ryzdewski (Town Information Technology Manager).

Mission statement for committee web page:

Other committees and boards have a mission statement included on their web pages. A draft statement was shared, based on Warrant Article 9 from the April 2019 Tisbury Town Meeting. Several members voiced the opinion that reference to the educational program needs to be included in the mission statement. There was further discussion as to whether how the TSBC was formed needs to be included. There was a consensus that more guidance from our appointing bodies is needed. From the audience, Siobhan Mullin offered the opinion that the mission statement should be the guiding light for the committee, and the basis for decisions made by the committee and that requires thought. Her experience with the previous building committee was that having a mission statement to reflect on as decisions are made would have been helpful. There is no time deadline to create the mission statement. After further discussion, the committee decided not to take any action on creating a mission statement at this time.

Mike Watts made a **motion: to request input from the elected appointing boards** [Tisbury School

Committee and Board of Selectmen] for crafting language for the direction of the mission statement. Seconded by Rita Jeffers. **6 Ayes, 0 Nays, 0 Abstentions**

Mike Watts and Jay Grande said they would bring the request to their committee/board and bring the recommendations back to the TSBC.

Discussion of specific background materials to provide to prospective Owner's Project Managers:

[Member Rogers arrived during this discussion. Member Watts left and returned during this discussion.]

Rachel Orr has spent a great deal of time reviewing documents available for possible inclusion with the RFQ. While the information is public record, she found that the discovery of specific documentation is tedious. She displayed several pieces she felt represented the most pertinent information for the OPM respondents. After extensive discussion, the committee agreed to use either DropBox or direct emailing of 3 files: Section 1.4 – Evaluation of Conditions of Tisbury School from the March 2017 MSBA (Massachusetts School Building Association) submission, Appendix I – Hazardous Materials Summary Report (from CDW Consultants) in the same submission and the DPH (Department of Public Health) indoor air quality report from June, 2019.

Discussion concerning how questions from the RFQ respondents will be answered. Jay Grande said most questions would be answered by Marie Maciel and that the committee would also be informed of any questions Marie could not answer. There will be one meeting [August 14] near the end of the time period allowed for questions on August 16, and those questions might be an agenda item for that meeting. The BOS and TSC may also need to meet jointly during that time to address questions beyond the purview of the TSBC.

Jim Rogers made a **motion: to include with the RFQ the link to the Tisbury School web site and direct access to 3 documents: Section 1.4 from the MSBA submission, Appendix I in the same submission and the most recent indoor air quality report from Department of Public Health.** Seconded by Reade Milne.

7 Ayes, 0 Nays, 0 Abstentions

Topics not reasonably anticipated by the chair within 48 hours of the meeting:

Rita Jeffers offered a synopsis of the Tisbury School Education Program, created by Rita and other Tisbury School staff, to help committee members prepare for the next meeting.

Additional meetings are necessary with the financial team in the town. Also a meeting to establish interview questions. Extra meetings may be necessary. Members are requested to let the chair know of any black-out dates for summer meetings.

Motion to Adjourn at 6:14 PM: made and seconded, unanimous vote.

Next meeting: July 24, 2019, 5 PM, location TBA. Major agenda item will be reviewing the education program.

Attachment: Synopsis of the Tisbury School Education Program

Minutes respectfully submitted by Alice Robinson

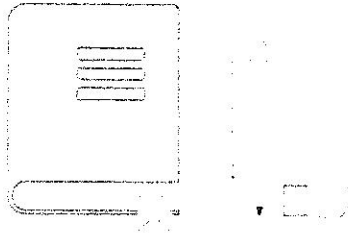
Alice Robinson
Alice Robinson – Recording Secretary

7/24/19
Date

Rachel Orr
Rachel Orr – TSBC Chair

7/24/2019
Date

Minutes approved by TSBC 7/24/19



History School Renovation Program

- Educates the “whole” child - the arts are a valuable and integral part of the school’s program. Students participate in vocal and instrumental music, art, industrial technology, health, physical education, Spanish and education technology. Dedicated spaces for these programs offer students appropriate settings for learning.
- Emphasizes respect, tolerance, community service, personal integrity and sensitivity toward diversity.
- Offers focused instruction to ALL students including those in Special Education, ELL and Response to Intervention through required least restrictive environments.
- Aims to have adequate space for these supports to offer students a safe, respectful, and trusting learning community close to their peers.
- Strives to provide supports to students to enrich their academic, social and emotional health and well being.
- Seeks to have a healthy and safe building for students and staff to work to their full potential. Plumbing and HVAC systems are in need of updating and an airtight building is required to improve the air quality throughout the school.
- Exhibits success through collaborative efforts of teachers, students, administrators, and parents. Providing teachers meeting space to discuss interdisciplinary and project based learning as well as integrations of students across grade levels and content areas.
- Intends to provide staff and students with sufficient technology to meet the current demands of today’s educational standards. Updating wiring and devices is needed to meet the needs of our diverse students and a more robust and reliable wireless network is required to support present day technology.
- Requires necessary space to provide students and families with acceptable and confidential rooms for consultation with the nurse or guidance.
- Necessitates acceptable parking and pick up/drop off areas for parents and staff, ensuring safety and ADA compliance. Updated entrance ways are needed to make them accessible to all.
- Aspires to enable students adequate indoor and outdoor spaces for flexible learning opportunities and recreation.
- Desires to provide healthy, nutritious and affordable meals to students. In order to do so, the kitchen and cafeteria space need to be updated and expanded.